



NON SOCIAL WORK/THERAPY INTERNSHIP APPLICATION

Please only use this application form if you are NOT applying for a social work or therapy related internship.

cityWILD strives to offer learning opportunities for those interested in our work as often as possible. If you are interested in interning with cityWILD, please fill out the brief application below and we will be in touch if an opportunity becomes available.

cityWILD internships are available for those who are in credit-awarding programs. Those not in credit-awarding programs are welcome to fill out a volunteer application.

What learning opportunities are available for cityWILD interns?

- Directly supporting participating youth in our after-school programs.
- Supporting program staff in the development of inclusive, wilderness-based leadership activities.
- Assisting with critical resource development including fundraising and in-kind support.
- Assisting with essential administrative duties that ensure a strong infrastructure for our programs.

How much time is involved in interning with cityWILD?

Time involved in Internship opportunities varies on the need of the intern as well as the needs of the organization. We typically ask that interns are present on-site for a minimum of 12 hours per week.

Benefits of Interning with cityWILD:

Though most cityWILD internship opportunities are unpaid, there are a number of benefits to working with us:

- Opportunities for hands-on youth development experience and training
- Opportunities to gain or build upon outdoor recreation and wilderness programming skills
- Individualized work plans to help you to meet your personal or professional goals
- A unique experience to put on your resume
- The opportunity to make a significant difference in the lives of youth

Training Requirements:

cityWILD will provide all necessary training. The amount of training depends on the position and may include a specific training session or training on the job. Certifications in the following areas are a plus:

- CPR/First Aid and Wilderness guide certifications

Other Requirements:

- cityWILD requires all interns to consent to a full criminal background check annually.

Application Deadlines:

Most internship opportunities are available on a continuous basis and there is no deadline for applying. Please complete the following application by email or mail.

Mailing Address: 1620 East 36th Avenue · Denver, CO 80205

Email: jes@citywild.org

cityWILD INTERNSHIP APPLICATION

Please **clearly print** answers to all questions. Omitting answers may result in disqualification of the application.

Name: _____
First
Middle Initial
Last

Are you over the age of 18? Yes No

Home Phone: _____ Email: _____

Current Address: _____

School/University: _____

Major/Minor: _____ Concentration: _____

Do you require a paid internship? Yes No

Will you be receiving academic credit for this internship? Yes No

All internships must be receiving academic credit. If you are not receiving credit, please apply to be a volunteer instead.

General Schedule Availability:

Please provide the times that you are generally available to work with us. If you are interested in working directly with youth after school, program hours are from 4:00-6:00 Monday-Thursday.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Please attach a typed response answering the questions below:

1. Why would you like to work as an intern at cityWILD?
2. What is your experience working on areas of diversity, equity, and inclusion both personally and professionally?
3. Describe any experience you have had working with youth (only required if applying for an internship that requires working directly with youth participants)
4. Describe your outdoor/wilderness experience and include any certifications you hold (only required if applying for an internship that requires outdoor certifications or outdoor trip facilitation with youth)
5. Describe any experience you have had working within a nonprofit organization.
6. What are your learning goals for this internship? How do you believe cityWILD can support you in achieving your learning goals?
7. What skills, knowledge, or talents would you bring to the cityWILD team?

References:

Please list the names of two references, not related to you, who can comment on your professionalism, work ethic, interpersonal skills, and/or your ability or desire to work with youth:

Name: _____ Phone: _____
 Relationship: _____ Length of time known: _____
 Email Address: _____

Name: _____ Phone: _____
 Relationship: _____ Length of time known: _____
 Email Address: _____

Interest Inventory:

cityWILD is deeply committed to creating internship experiences that are mutually beneficial to the organization and the intern. Please review the following list of internship opportunities available. Please identify the sample areas in which you would like to work—it is ok to select activities in different work areas. Keep in mind your skills and experiences, as well as those skills you would like to further develop or experiences you would like to gain. If you are accepted as an intern, we will look at your preferences and the needs of cityWILD to create a specific work plan for you.

WORK AREA	SAMPLE ACTIVITIES
Program Support	<input type="checkbox"/> Assist with writing and editing of curriculum <input type="checkbox"/> Research curriculum resources <input type="checkbox"/> Translate curriculum chapters into Spanish or other languages <input type="checkbox"/> Facilitate activities with youth in after school or wilderness settings <input type="checkbox"/> Provide technical outdoor skills to participating youth or staff <input type="checkbox"/> Assist with finding basic-needs resources for youth (food, housing, etc.) <input type="checkbox"/> Reduce barriers to youth participation <input type="checkbox"/> Engage cityWILD families <input type="checkbox"/> Develop community partnerships
Communications	<input type="checkbox"/> Assist with mailings, newsletters, and email communications <input type="checkbox"/> Social networking <input type="checkbox"/> Database management and maintenance <input type="checkbox"/> Film editing and film projects <input type="checkbox"/> Photo archiving and photography <input type="checkbox"/> Design outreach materials <input type="checkbox"/> Press releases and publicity
Evaluation	<input type="checkbox"/> Assist with data management system <input type="checkbox"/> Assist with input of evaluation data <input type="checkbox"/> Create evaluation summary documents
Office /Admin Support	<input type="checkbox"/> Assist with office maintenance projects (organizing, creating filing systems, etc.) <input type="checkbox"/> Provide technology support
Fundraising and Resource Development	<input type="checkbox"/> Assist with annual fundraising events <input type="checkbox"/> Research and assist with grant writing <input type="checkbox"/> Assist with phone bank activities <input type="checkbox"/> Assist with securing donated items and services <input type="checkbox"/> Assist in the development of the cityWILD donor program

If you do not see opportunities that are right for you, what else would you like to do as cityWILD intern?

CRIMINAL BACKGROUND HISTORY AND BACKGROUND CHECK CONSENT

The safety of the students who participate in cityWILD programming is our highest priority. All interns are asked to submit the information necessary to conduct a criminal background check each year. This information will be kept strictly confidential. Each individual is considered on a case-by-case basis in determining disqualification based on criminal history; however, certain crimes that relate to the abuse or neglect of a child will be cause for immediate disqualification.

If you have not lived at your current address for more than two years, please provide your previous address:

Have you ever been convicted of or do you have any pending violations of law (any felony or misdemeanor classified as an offense against a person or family, public indecency or a violation involving a state or federally controlled substance) other than minor traffic violations? Yes No

If yes, please explain: (attach additional sheets if necessary)

If you are over the age of 18, please read and initial each of the following paragraphs as indications of your agreement and provide the required information for your criminal background check:

I, the undersigned, certify that all information provided on this application is accurate to the best of my knowledge. I understand that any misrepresentation on this statement will result in my immediate disqualification as a cityWILD intern. I understand that cityWILD will verify the information I have provided above. _____ (initials)

I give permission for cityWILD staff to request a full criminal background check as part of the screening for acceptance as an intern. This may include fingerprinting, verification of personal and employment references, as well as criminal check with the local and national authorities. _____ (initials)

Are you currently employed: Yes No

Name of current or most recent employer (if applicable): _____

Employer phone number: _____

I hereby release cityWILD, its board, as well as all providers of information, from any liability related to furnishing and receiving information related to arrests and convictions. Should any information in this application change, I agree to notify the cityWILD staff in writing within 30 days. _____ (initials)

Social Security #: _____ Date of Birth: _____

Signature of Applicant: _____ Date: _____

Typing your name will be considered your signature.

Thank you for your application!

You will be contacted within two business weeks regarding your application or a possible interview.

Though we will try our best to give feedback regarding denied applications, due to the number of applicants and issues of confidentiality, cityWILD reserves the right to deny an application without disclosing reasons for the decision.